

TRANSFER CERTIFICATE

Book No. _____ S.No. _____ Admission No. _____

1. Name of Pupil _____
2. Father's/Guardian's Name _____
3. Nationality _____
4. Whether the candidate belongs to Schedule Caste Or Schedule Tribe _____
5. Date of first admission in the school with grade _____
6. Date of Birth (in Christian Era) According to Admission Register
(in figures) _____ (in Words) _____
7. Grade in which the pupil last studied (in figures) _____ (in words) _____
8. School/ Board Annual Examination taken with result _____
9. Subjects Studied: (i) _____ (ii) _____ (iii) _____ (iv) _____
9. (v) _____ (vi) _____ (vii) _____
10. Whether qualified for promotion to higher grade _____
If so, to which grade (in figures) _____
11. Month upto which the pupil has paid school dues _____
12. Any fee concession availed if so, the nature of such concession _____
13. Total No. of working days for the last class attended _____
14. Total attendance in the Grade last attended _____
15. General Conduct _____
16. Date of application for certificate _____
17. Date of issue of certificate _____
18. Reason for leaving the school _____
19. Any other Remarks _____

Prepared By _____

(State full name and Signature)

Checked by _____

