

Confluence World School

LIST OF COMMITTEES

<u>S.N.</u>	BOARD AFFILIATED WITH	NAME OF THE COMMITTEE	MEMBERS OF COMMITTEE	REMARKS	ROLE AND RESPONSIBILITY
<u>1</u>	CBSE	SCHOOL DISCIPLINE COMMITTEE	Ms. Chitra Sharma Ms. Garima Yadav Mr Dev Ranjan Mr. Mandeep Singh Ms. Anupriya Arora	Principal PGT Teacher PGT Teacher TGT teacher PGT teacher	<ul style="list-style-type: none"> • To assist the students in conforming to school rules and regulations. • To help students develop self-discipline. • To administer consequence, commensurate with offence committed by any student. • To administer consequence, commensurate with offence committed by any student. • To promote and encourage good behaviour among the students. • To create an environment that is conducive to peaceful and harmonious consistence of students of different houses and grades.
<u>2.</u>	CBSE	SCHOOL SAFETY COMMITTEE/ POC SO COMMITTEE	Ms. Chitra Sharma Mr. Rahul Rana Ms. Lubna Ms. Sapna Singh Ms. Sonia Prabhakar	Principal Front desk PGT Teacher PGT Teacher Student counselor	<ul style="list-style-type: none"> • All children have as equal right to access education in an environment that is safe, protective and conducive to the overall development. The challenges of gender inequality, eve-teasing and sexual abuse in school environment call for increased awareness and creating synergy among parents, teachers and school. • In order to ensure strict compliance of the Protection of Children from Sexual Offences Committee(POCSO) Act 2012, CBSE has taken several initiatives and actions for creating awareness about sexual exploitation among school children. • The committee will take appropriate and necessary action on reported cases of misbehaviours of sexual offences in the school premises. • The Protection of Children from Sexual Offences Committee(POCSO) re-constituted as under for the

					session 2023-24:
3.	CBSE	EXAMINATION COMMITTEE	Ms. ChitraSharma Mr.Yatendra Gangwar Mr. Kameshwar Mr. Pankaj Kumar Mr Dev Ranjan Komal Gaba Ms. Priyanshi Mandeep Kaur	Principal Librarian(Exam Incharge) Lab Asst. Admin Asst. PGT Teacher Seesaw Coordinator PGT Teacher school PRT Teacher	<ul style="list-style-type: none"> • The Exam Committee shall prepare and display the Examination Time Table. And an overall Supervision Duty List on the Staff Notice • The Exam Committee shall ensure that adequate stationery, like answer sheets, drawing sheets, graph paper, maps, threads, water jugs etc. are made available. • The exam committee shall hold a pre-exam meeting to brief the members of faculty with regard to the examination procedures and the role responsibilities of the faculty. A report of same shall be submitted to the Principal. • Display of notice for concerned faculty members for submission of question paper in given prescribed format, well in advance before commencement of examination. • On the day of examination, invigilators are required to collect the necessary things like question papers, answers sheets, roll list and other required material for smooth conduct. • All the concerned teachers are required to collect the answer sheets from exam section and evaluate and submit within time as per exam section notification.
4.	CBSE	CURRICULUM COMMITTEE	Ms. Chitra Sharma Ms. Anupriya Arora Ms. Lubna Ms. Babita Verma Ms. Archana Singh Ms. Meena Grover Mr. Mandeep Singh Ms. Komal Gaba Mr. Aditya Singh Ms. Sapna Singh Ms. Priyanshi Sharma	Principal PGT Teacher PGT Teacher TGT Teacher TGT Teacher PRT Teacher TGT Teacher Seesaw Coordinator PGT Teacher TGT Teacher PGT Teacher	<ul style="list-style-type: none"> • Plan a calendar of events for the courses. • Prepare a course-wise master rotation plan for the academic year as per the curriculum. • Ensure the provision of adequate instructional resources. • Identify curriculum problems, find solutions, and take corrective measures. • Obtain and review feedback from various sources of the curriculum and instructional programs such as students, alumni, and stakeholders • Facilitate the teaching-learning process • Identify strategies to improve creativity and academic excellence.

					<ul style="list-style-type: none"> Enhance progressive growth of the Institution by adding and expanding courses and programs offered by the College.
<u>5</u>	CBSE	CULTURAL/EVENTS COMMITTEE/DECORATIVE	Ms. Chitra Sharma MS. Garima Yadav Mr. Himanshu Bhatt Mr. Rakesh Bisht Mr. Mukesh Nainwal Ms. Anupriya Arora Mr. Mandeep Singh Mr Amit Kumar	Principal PGT Teacher PGT Teacher Dance Teacher Drama Teacher PGT Teacher TGT Teacher Music Teacher	<ul style="list-style-type: none"> To organize Sports, Cultural and Societal responsible events inside and outside the college premises. Serves in an advisory role to guide the committee Expresses ideas and provides input Actively participates in meetings, contributing to the discussion, brainstorming and sharing innovative ideas Reviews material and provides input for improvement Participate in the development and implementation of the committee work plan
<u>6</u>	CBSE	PARENT TEACHER COMMITTEE/GRIEVANCES	Ms. Chitra Sharma Ms. Anupriya Arora Ms. Lubna Ms. Babita Mr Rahul Rana Major Jaideep Singh Mr. Veerpal Singh Sandhu Ms. Ayushi Saxena Mr. Prabhdeep Singh Mr. Navdeep Bedar Ms. Sonia Prabhakar	Principal PGT Teacher PGT Teacher TGT Teacher Front Desk Parent Parent Parent Parent Parent Parent Student counsellor	<ul style="list-style-type: none"> Foster closer relations Inform parents regarding their children's progress Serve as a platform for parents Enable discussion of common issues Assist parents in activities Help bring the best education to children
<u>7</u>	CBSE	DECORATIVE COMMITTEE	Ms. Chitra Sharma Mr. Himanshu Bhatt Ms. Komal Gaba Mr. Mukesh Mr. Mandeep Ms. Juhi Chhabra	Principal PGT Teacher Head See Saw Drama Teacher PRT Teacher	<ul style="list-style-type: none"> Creating a Decorating Plan. Identifying needed supplies. Identifying where products can be purchased. Purchasing products. Making, building, creating decorations. Decorating. Clean-up after event. Securing reusable decorations.

<u>8</u>	CBSE	CANTEEN COMMITTEE	Ms Lubna Ms Sapna Mr. Harbir Ms. Babita Ms. Sanju Head Boy Head Girl	PGT teacher TGT Teacher TGT Teacher TGT Teacher TGT Teacher	<ul style="list-style-type: none"> • To create awareness about the hygiene in and around the canteen. • Make awareness to the canteen management about the supply of food materials to the students. • Monitoring the operations of the canteen and implementing and reviewing the canteen premises. • To ensure the canteen provide a range of whole some food for the students at reasonable price. • To maintain and control the quality of the food supply in the canteen. • Make awareness to the students regarding health and hygiene. • Maintaining the grievance about the canteen.
<u>9</u>	CBSE	GRIEVANCE REDRESSAL COMMITTEE/STUDENTS	Ms. Chitra Sharma Ms. Anupriya Arora Ms. Komal Gaba Ms. Sapna Singh Ms. Babita Ms Sonia Prabhakar	Principal PGT teacher Head See Saw TGT teacher TGT teacher Student Counsellor	<ul style="list-style-type: none"> • In case of any grievance the members of the cell are empowered to sort out the problems at their level through discussion with students. • In case the members fail to find out any solution then the matter is referred to the Principal for final commitment on the matter. • Considering the nature and depth of the grievances due inquiry is made by the members of the cell through personal discussion, the matter is solved. If anybody is found to be guilty for any kind of nuisance, immediate action is being taken by the School Management.
<u>10</u>	CBSE	CHILD WELFARE COMMITTEE	Ms. Chitra Sharma Ms. Anupriya Arora Ms. Lubna Adv. Laxmi Shenoy Mr. Harbir Mr. Mandeep	Principal PGT teacher PGT teacher Advocate TGT teacher TGT teacher	<ul style="list-style-type: none"> • The members of this committee are trained for awareness regarding POCSO Act. They have to regularly meet once in two months and make the students aware of various kinds of safety measures to be taken. An awareness in the classrooms for the measures to be taken.
<u>11</u>	CBSE	RIGHTS PROTECTION COMMITTEE	Ms Chitra Sharma Ms. Sonia Prabhakar Ms. Sapna Singh Ms. Garima Yadav Ms. Sanjana Avneesh	Principal Students Counsellor TGT teacher PGT teacher PGT Teacher	<ul style="list-style-type: none"> • Promote a child protection ethos in the school • Develop and update the school's child protection policy regularly • Ensure parents receive a copy of the child protection policy every 2 years

					<ul style="list-style-type: none"> • Provide training to all school staff including support staff regarding child protection- An awareness of “stranger danger”; an understanding of how to respond to perceived threats; care in regard to e-safety; and the development of standards of behavior that are appropriate. • Be available to discuss the child protection concerns of any member of staff • Be responsible for record keeping of all child protection concerns & maintain all records in a secure location • Make referrals to the School’s designated counsellor • Research information regarding current policies regarding child protection
<u>12</u>	CBSE	INSPECTION COMMITTEE	1.Ms. Chitra Sharma 2.Mr. Pankaj Kumar 3.Mr. Shekhar Mandal 4.Anupriya Arora	1. Principal 2. Admin Asst. 3. Business development Manager 4. PGT Teacher	<ul style="list-style-type: none"> • Proper action is initiated when safety related concerns are identified. • Information is reported in a systematic and organized manner. • Proper expertise is applied to inspection and maintenance. • Follow-up is done for maintenance recommendations.
<u>13</u>	CBSE	HEALTH AND HYGIENE	1.Chitra Sharma 2.Archana Singh 3.Kameshwar 4.Ms. Rekha	1. Principal 2. Hindi TGT 3. Lab Assistant 4. Nurse	<ul style="list-style-type: none"> • To deliver health and hygiene related messages to each and every student and make them follow it. • Make the students know the science behind the facts and stress the importance of health & hygiene. • Give the importance and benefits of eating natural foods to follow all. • The health and hygiene related messages will be delivered in the classes • Quotes promoting health & hygiene will be displayed on the Notice board